



**CITY CENTER**  
FORT WORTH

May 22, 2020

RE: The Coronavirus

Dear Tenant,

This week, Governor Abbott announced the second phase to safely and strategically reopen Texas. Under this order, Governor Abbott shared that businesses located in office buildings may also open but must limit their occupancy to the greater of 10 employees or 25% of their workforce. This guidance should be considered when making plans for employees to return to the office.

As more employees begin returning to the office, please be aware that while supporting social distancing standards of limiting elevators to 4 people, delays may be experienced in the elevator lobbies, especially during peak times (8 am – 10 am). While waiting for elevators, we ask that you continue to allow 6 feet between you and others.

As mentioned previously and following guidance from the CDC, staggered arrival times are also encouraged to help minimize congestion in the elevator lobbies. Our adjusted recommended arrival times are as follows:

- ODD floors arrive before 8:30 am
- EVEN floors arrive after 8:30 am

We realize this is not a one-size-fits-all measure, but we appreciate your assistance to help reduce traffic during the high-traffic times as much as possible.

**Antibody Testing**

Metroplex Medical Centres will once again provide drive thru rapid antibody testing that is open to the public at each of their three locations across the metroplex. In addition, they have agreed to a day specifically for City Center tenants to receive rapid antibody testing on a first come, first served basis. Below are details on each of these testing opportunities:

**Fort Worth Public Drive Thru Rapid Testing:**

- Friday, May 29, 2020
- 9:00 am to 4:00 pm
- 320 East 1<sup>st</sup> Street (previously the Valero gas station location)
- \$40 for public, \$35 for First Responders
- Reservations and payment must be made online. Visit [www.metroplexmedicalcentres.com](http://www.metroplexmedicalcentres.com) for details.



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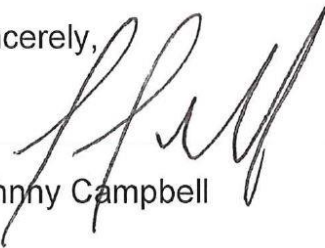
**City Center Tenant Rapid Antibody Testing:**

- Wednesday, May 27, 2020
- 7:30 am to 4:30 pm
- \$40
- Appointments are required; first come, first served
- Call for appointments: 682-610-7900
- Metroplex Medical Clinic, 201 Commerce Street (street level of Garage 1)

For inquiries about group testing options for your business, contact Metroplex Medical Centres directly at the number above. Requests will be handled on a case by case basis.

Visit the City Center website for details and updates related to the Coronavirus: [www.citycenterfw.com/coronavirus-response](http://www.citycenterfw.com/coronavirus-response). City Center happenings and information is also shared on social media – follow us on Facebook and LinkedIn. Should you have any questions, please feel free to call 817-255-5700 or email [info@citycenterfw.com](mailto:info@citycenterfw.com).

Sincerely,



Johnny Campbell