



We're pleased to announce that a new Amazon Locker will soon be installed in a convenient, central location within the building: the mail center. In case you haven't visited this space before, it's located on the street level of Garage 1, past the security office. This amenity will allow tenants to receive Amazon deliveries safely and securely, without packages being left unattended outside the building or in the hallway to tenant spaces too. This location is available 24/7 for deliveries and pickup.

The addition of an Amazon locker also helps minimize building access by unknown individuals, reducing the need for delivery personnel to enter tenant floors or move throughout the building.

For those that may be new to using an Amazon locker for pickup, they're secure, self-service kiosks that prevent packages from being unattended and/or stolen. Once the Amazon driver places items in the locker, they remain locked in there until a unique 6-digit code or barcode is scanned to retrieve the package by the intended recipient. Please note, the lockers are designed for smaller packages and Amazon deliveries only. All large deliveries and other companies are still required to go through the Loading Dock.

After the locker is installed, a unique & specific delivery address will be created and shared with all tenants. At that time, tenants may begin directing eligible Amazon deliveries to the locker for easy, secure pickup at their convenience.

More details—including the locker location and address—will be shared soon...so stay tuned!



Still unsure how it works?  
Watch a quick video  
about Amazon lockers.

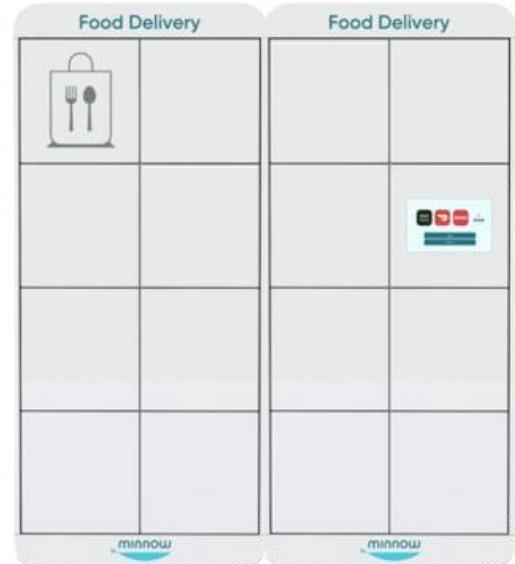


# DELIVERING Convenience ONE MEAL AT A TIME



According to industry experts, food deliveries to office and multifamily buildings have grown by **more than 500%** in the last five years. We have seen a similar increase around our buildings too. To help make deliveries more efficient, prevent theft or pickup mistakes and to eliminate the need for delivery personnel to access tenant floors, we're exploring the idea of secure, self-service food delivery lockers.

Soon, tenants in the City Center towers will be able to select our centrally located food delivery lockers as the preferred location where individual orders are delivered. Similar to the Amazon lockers, the delivery driver will place food orders into the assigned locker using the touchscreen or app to confirm delivery. The recipient then receives a notification with a code or mobile alert to retrieve their order. More information will be provided once the lockers are installed and ready to be utilized for food delivery. Please note: Catering orders or larger food deliveries will be directed to go through the loading dock.



As a friendly reminder, 203 Cafe and City Club are able to deliver directly to tenant offices and will not need to utilize the food lockers for tenant orders.



## Valentine's Day is near!

Order your favorite arrangement ahead online here



Tues, Feb 10  
Wed, Feb 11  
Thurs, Feb 12  
Fri, Feb 13

Or visit them onsite in the 203 Cafe lobby for their pop-up shop!



## NEWS

Beginning February 2026 in Garage 1, the nighttime cashier will be located in the Commerce Street exit booth instead of the Calhoun Street exit booth. They will continue to be onsite in this location daily until midnight. There will be signage inside the garage indicating the change in the exiting routes as well.